



# MN NIGP

## 2010 Fall Conference Schedule

### Thursday - September 16, 2010

- 9:00 a.m. Registration/Breakfast – Meet/Greet
- 9:30 a.m. Kick-off: Murder Mystery – Problem between subcontractors during space ship construction
- 10:00 a.m. Program: “R-E-L-A-X, Stress is not a 4-letter word “ with Robin Getman
- 12:30 Lunch/Purchasing Networking
- 1:45 p.m. Program: “Can you Hear Me Now” ? Communicating for Results and Defusing Difficult Situations” with Robin Getman
- 4:30 p.m. Purchasing Networking: Murder Mystery & other purchasing networking activities
- 6:30 p.m. Dinner ....
- 7:30 p.m. Evening Activity – Geocaching

### Friday - September 17, 2010

- 8:00 a.m. Breakfast and Networking
- 8:30 a.m. Business Meeting
- 9:00 a.m. Mystery Solved: “Who Done It”, and other Networking activities
- 10:00 a.m. Program: Purchasing’s “Law & Order” - Negotiations: Tips and Tactics with Justin Kaufman, State of Minnesota attorney
- 12:00 p.m. Lunch – Networking
- 1:00 p.m. Purchasing Breakout Sessions: (i.e. 1). RFP’s, 2). Spec. Writing, 3). Performance Measures & Key Performance Indicators, 4). National Forum Topics:
- 3:00 p.m. Conference Adjourns



## MN NIGP Fall Conference Registration Form

Early Registration before July 1, 2010 - \$250

Final Registration: before August 1, 2010 - \$275

(Includes 2 days of training, Thursday night lodging & Thurs/Fri meals)

### Mail Registration form and fee to:

Jody Jacoby, MN NIGP Treasurer

390 Robert St. N

St. Paul, MN 55101-1805

### Make checks payable to: MN Chapter NIGP

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Room Requirement:**  Smoking;  Non-smoking  Handicapped Accessible

I request a single occupancy room

I will be sharing a room with \_\_\_\_\_ (please make arrangements with that individual prior to pre-registration).

I will be bringing a guest with me.

I will be arriving at the Radisson on Wednesday night. Note: Members are responsible for Wednesday's meals/lodging. Please note: You must make your own room reservations for Wednesday (not Thursday). Call the Radisson Harborview in Duluth at (218)-727-1490 or on-line at <http://www.radisson.com/duluthmn>. You must reference our NIGP conference. Individual will have to provide a credit card to hold this reservation. Check in is 4:00 p.m. and check out is 11:00 a.m. Thursday night's room reservations will not be made until the registration fee has been paid to the MN NIGP treasurer.

**Enclose payment with completed registration form!**

Payment method:  Check  EFT (EFT # \_\_\_\_\_)

**Contact Deb Palmer at 507-328-7085 or email: [palmer.deb@co.olmsted.mn.us](mailto:palmer.deb@co.olmsted.mn.us)  
for further information and/or with special needs!**

**Cancellation of MN NIGP Seminar or Conference:** Individuals who register to participate in a MN NIGP sponsored seminar or conference may cancel their registration at any time prior to the first day of the seminar or conference; however no refund will be issued for cancellations made within 14 days of the seminar's/conference start date or for individuals who fail to attend, except for extenuating circumstances. Each request will be considered on a case by case basis. See **policy information on the website at [www.mnnigp.org/](http://www.mnnigp.org/) for more information.**