

Minnesota NIGP presents...



LEGAL ASPECTS OF PUBLIC PROCUREMENT

February 29—March 2, 2012

Metro Airports Commission

6040 28th Ave South, Minneapolis MN

Instructor: Suzette Moore; **Contact Hours:** 24 hrs; **UPPCC Re-Certification Points:** 3

This course will provide a foundation of the principles and general concepts of the law as it applies to public procurement.

Upon successful completion of this course participants will be able to:

- Identify and define public purchasing legal terms, concepts and principles.
- Apply basic legal concepts and principles to practical public procurement situations.
- Describe how the three categories of law — the common law of contracts, statutory law and a administrative law — apply to public purchasing.
- Describe how the laws establish the rights and obligations of all parties.
- Distinguish between ethical and legal requirements and apply the appropriate actions and conduct.
- Describe the role of the public professional in the application of procurement and contract law in accordance with the commonly accepted practices of the profession.

OUTLINE

Day One: Pre-test

- History and Anti-trust
- Judicial Structure
- Types of Law
- Law of Agency
- Types of Authority
- Model Procurement Code
- Contract Component

Day Two:

- UCC
- Legal Content
- Bids
- Solicitation
- Competition
- Sealed Bidding
- Mistakes, Protests & Disputes
- Debarment & Suspension

Day Three:

- Negotiations
- Software Contracts
- License Agreements
- Legal Options
- Ethics
- Post-test

Registration Fees:** NIGP National Members: \$650; Non-Members: \$850

** Receive a \$25 early registration discount by registering 60 or more days in advance of the course. A late fee of \$50 will be assessed for those registrations received within 30 days of the course.

To Register Visit: www.nigp.org **Download Registration Form** from the NIGP Seminar Schedule and Fax Registration to 703.736.9639 Attn: Patrice Freeman.

To Register Online please go to the NIGP Seminar Schedule and find your seminar. Click the register here link. At the end of the registration process you will be asked for a credit card or P.O., so please have your information ready.

MN NIGP Seminar Coordinator: Heidi Solheid, CPPB; Phone: 612-673-2727; or email: Heidi.Solheid@minneapolismn.gov

For questions regarding registration, please contact Patrice Freeman at the NIGP national office, email: registrationinfo@nigp.org or call: 1.800.367.6447 ext. 276

