



You Can Make a Difference to MN NIGP. Board members play a significant role in shaping chapter goals and objectives, while establishing a direction for the Chapter both in the short- and long-term.

Participation by members keeps the chapter vibrant and moving forward. New ideas, expectations, and perspectives are what make this Chapter an exceptional professional organization.

MN NIGP is seeking nominations for its 2025 Board of Directors!



Vice President, One Year Term: The Vice President shall assist the President with official duties as directed by the President, shall preside at all Chapter meetings in the absence of the President, and succeeds to the office of President until the next election should the office become vacant. The Vice-President shall serve as the Fall Conference Committee Chair and is responsible for planning the Fall Conference.

Secretary, Two Year Term: The Secretary shall record the minutes of all Chapter meetings and Board meetings, publish them in the Chapter newsletter and distribute them at meetings.

Communications Committee Chair, Two Year Term: The Communications Committee Chair is responsible for maintaining a unified voice within the chapter through various communication media. This involves coordinating and releasing communication to current and potential chapter members.

Governance Committee Chair, Two Year Term: The Governance Committee Chair shall keep an accurate and current record of all Chapter Bylaws, Articles of Incorporation, Policies, Job Descriptions, Mission Statement, and appropriate forms. The Chair shall advise Board members and Chapter members on all issues and questions relating to the adherence of Chapter Policies and Bylaws. The Governance Committee Chair is also responsible for obtaining a Purchasing Month Proclamation. The Governance Committee Chair monitors National for any changes to policies and bylaws as they relate to chapters.

Membership, Two Year Term: The Membership Committee Chair is responsible for developing and maintaining a current roster of all members of the Chapter, including name, government unit, address, and telephone number of each, as well as their affiliation with National. In addition, the Membership Committee is charged with the duties of developing programs designed to maintain members and recruit new members.

Program Committee Chair, Two Year Term: The Program Committee Chair is responsible for overseeing new program development, and monitoring existing programs. The chair shall initiate and guide program evaluations and facilitate discussions about program opportunities for the chapter.

Professional Development Committee Chair, Two Year Term: The Professional Development Committee Chair is responsible for coordinating ongoing purchasing-related education to the Chapter membership as identified by the membership through an annual survey. The Professional Development Committee Chair shall work with both the National NIGP and the MN Chapter Board to determine what courses to provide as well as dates and locations for such courses.